repairlink[™]

Mitchell 1: Ordering Parts Using RepairLink Shop

Mitchell 1 allows you to interface directly with RepairLink Shop to obtain part information for ordering. You must set up the RepairLink Shop integration before you can access the order parts.

To order parts using Mitchell 1 with RepairLink Shop:

1. From Mitchell 1, click **W.I.P.**



 Double click to open an existing Repair Order (RO).
 -or-Click New to create a new Repair Order.

File Edit	t View Configu	utilities	Training Videos	BPS
W.I.P.	Quote New Co.	inter Schedule Users	Reports For	um CR
Туре	Number	Customer	License	Color
RO	000001	Smith, John		
EST	000004	Jones, test		
RO	000003	Smith, M		
RO	000002	Doe, Joe		
EST	000005	Flaitz, Christina		

3. The order will open. Click the Order tab (if it does not display by default).

	Custome	er		<u>V</u> ehicle			<u>O</u> rder		
Parts	Labor	Notes Sublet	Symptom Jobs	PartKits	Promos	ator <u>M</u> ai	nt. Flui	ds TSBs]
Promised Total H	5:00 PM	08/2	22/2014 主 Ref #	0 1-1	Estandard	Cala	Source Row Col	<none></none>	
Promised Total H	5:00 PM Irs: 0.00 Time	08/2 Rate	22/2014 E Ref #	Qty	Extended	Sale	Source Row Col	CNone> or Definitions List	
Promised Total H	5:00 PM Irs: 0.00 Time	08/2 Rate	Description BOLT, FLANGE (6	Qty 1.00	Extended \$20.00	Sale \$20.00	Source Row Colo Price \$20.00	<none> or Definitions List \$0.00</none>	95
Promised Total H	5:00 PM Irs: 0.00 Time	08/2 Rate	22/2014 E Ref # Description BOLT, FLANGE (6 '14110-R71-A01	Qty 1.00 1.00	Extended \$20.00 \$157.48	Sale \$20.00 \$157.48	Source Row Colo Price \$20.00 \$157.48	<none> or Definitions List \$98.42</none>	9:

4. Click the icon.

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5. The Select Vendor window will display. Verify that RepairLink Shop displays in the Available Vendors dropdown and

Available Vendors:	RepairLink Shop	•
		 M

- **6.** A RepairLink Shop will open within a frame in Mitchell 1. The VIN and the vehicle's year, make, and model will be transferred from Mitchell 1 to RepairLink Shop.
- 7. Search for the parts you need.

click OK.

- 8. Type quantity you want in the Qty Req field.
- 9. Click Add to Cart. The following message will temporarily display to confirm each part has been successfully added.



10. The **Transfer** button in Mitchell 1 (located below the frame that displays RepairLink Shop, to the bottom-right) will now be active. Click the button.



11. The pricing and part information will now display in Mitchell 1.

Qty	Extended	Sale	Price	List	Part No.	WfgCode	Tech Name	Cost
4.00	\$11.44	\$2.86	\$2.86	\$2.85	6501114AA	DCX	<none></none>	\$1.43
3.00	\$2.70	\$0.90	\$0.90	\$0.45	6101164AA	DCX	<none></none>	\$0.4
2.00	\$11.40	\$5.70	\$5.70	\$2.85	6501114AA	BCX	<none></none>	\$2.85

12. Click Parts Ordering.

	Parts	Labor	Sub Total	Haz Ma
Invoice	639.74	0.00	639.74	0.0
Estimate	7.10	0.00	7.10	0.0
Convert t	o Invoice	Parts	Ordering	

- 13. The Parts Ordering Estimate window will display. Click **Price Check** to perform a cost check of all parts on the order.

 Price Check Urder Parts
- 14. If your preferred dealership does not have the part in stock, click the **Select Alternate Locations** button and then select a new location to order the parts from.

ORIG 5171144AE NAFFLE BODY SEAL C.PL., DCX 0 Jarry GMC Name 12.6 ALT 5171144AE BAFFLE BODY SEAL C.PL., DCX 7 amy company None 12.6 ALT 5171144AE BAFFLE BODY SEAL C.PL., DCX 5 CHOSS BOADS CHRYSLER None 12.6 ALT 5171144AE BAFFLE BODY SEAL C.PL., DCX 4 RPL Dav None 12.6 ALT 5171144AE BAFFLE BODY SEAL C.PL., DCX 4 RPL Dav None 12.6 ALT 5171144AE BAFFLE BODY SEAL C.PL., DCX 5 Laura's Repairink None 12.6 ALT 5171144AE BAFFLE BODY SEAL C.PL., DCX 0 Regional Auto Sales None 12.6 ALT 5171144AE BAFFLE BODY SEAL C.PL., DCX 0 Regional Auto Sales None 12.6 ALT 5171144AE BAFFLE BODY SEAL C.PL., DCX 4 Mathews Ford Inc. None 12.6	L Statu	Part No.	Description	MigCode	Qty Avail	Location	Availability	Cost
ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 7 any company None 12.6 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 5 CROSS ROADS CNRYSLER None 12.6 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 4 RPL-Dev None 12.6 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 4 RPL-Dev None 12.6 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 5 Laura's RepairLink None 12.6 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 0 Regional Auto Sales None 12.6 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 4 Mathews Ford Inc None 12.60	ORIG	5171144AE	BAFFLE BODY SEAL C-PI.	DCX	0	Jerry GMC	None	\$2.68
ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 51 CROSS ROADS CHRYSLER None 12.03 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 4 RPL Dev None 12.03 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 5 Laura's RepairLink None 12.03 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 0 Regional Auto Sales None 12.04 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 0 Regional Auto Sales None 12.04 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 0 Regional Auto Sales None 12.04	ALT	5171144AE	BAFFLE BODY SEAL C-PI.	DCX	7	amy company	None	\$2.68
ALT 517114AE BAFFLE BODY SEAL C-PL DCX 4 RPL Dev None \$2.61 ALT 517114AE BAFFLE BODY SEAL C-PL DCX 5 Laura's RepairLink None \$2.61 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 0 Regional Auto Sales None \$2.61 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 0 Regional Auto Sales None \$2.61 ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 4 Mathews Ford Inc None \$2.61	ALT	5171144AE	BAFFLE BODY SEAL C-PI.	DCX	5	CROSS ROADS CHRYSLER	None	\$2.68
ALT 5171144AE BAFFLE BODY SEAL C-PI DCX 5 Laura's RepairLink None \$2.6 ALT 5171144AE BAFFLE BODY SEAL C-PI DCX 0 Regional Auto Sales None \$2.6 ALT 5171144AE BAFFLE BODY SEAL C-PI DCX 0 Regional Auto Sales None \$2.6 ALT 5171144AE BAFFLE BODY SEAL C-PI DCX 4 Mathews Ford Inc None \$2.6	ALT	5171144AE	BAFFLE BODY SEAL C-PI.	DCX	4	RPL Dev	None	\$2.68
ALT ST71144AE BAFFLE BDDY SEAL C-PL DCX 0 Regional Auto Sales None \$2.6 ALT S171144AE BAFFLE BODY SEAL C-PL DCX 4 Mathews Ford Inc. None \$2.6	ALT	5171144AE	BAFFLE BODY SEAL C-PI.	DCX	5	Laura's RepairLink	None	\$2.68
ALT 5171144AE BAFFLE BODY SEAL C-PL DCX 4 Mathews Ford Inc None \$2.60	ALT	5171144AE	BAFFLE BODY SEAL C-PI.	DCX	0	Regional Auto Sales	None	\$2.68
	ALT	5171144AE	BAFFLE BODY SEAL C-PI.	DCX	4	Mathews Ford Inc	None	\$2.68
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Right Part. Right Place. Right Time.

4205 Highlander Parkway, Richfield, OH 44286 | 1.888.776.5792 | OEConnection.com



15. Order information will refresh and the **Order Parts** button will now be active. Click the button to complete the order.

Order Message		
		Select memate Locations
Price Check	Order Parts	

